

Election Department: Manipur

ANNUAL ADMINISTRATIVE REPORT, 2003-2004.

1. INTRODUCTION:

1.1. The State Election Department is a single cadred non-plan department with total staff strength of 169 posts of 17 various categories with Chief Electoral Officer, Manipur as Head of the Department. Joint Chief Electoral Officer, Manipur is the Drawing & Disbursing Officer (DDO) of CEO's Office, Manipur. During the year under report, the post of Chief Electoral Officer, Manipur was manned by Shri Vinod Kumar Thakral. I.A.S. However, Shri V. Chhibber took the charge of Chief Electoral Officer, Manipur from Shri V.K. Thakral on 23rd Feb, 2004. There are 24 branch offices where the election staff and Officers are attached. The offices are the offices of Deputy Commissioners of 9 Districts and the offices of ADCs of Jiribam and Kangpokpi and SDOs/EROs of Lamphel, Lamsang, Wangoi, Patsoi, Porompat, Sawombung, Keirao Bitra, Nambol, Bishnupur, Moirang, Thoubal, Lilong and Kakching.

1.2. The Chief Electoral Officer, Manipur is the Head of the Election Department. He is appointed by the Election Commission of India from a panel furnished by the State Government. The Chief Electoral Officer, who is directly responsible to the Election Commission of India, has the statutory responsibility of supervising the preparation of electoral rolls and conduct of Assembly, Parliamentary and Presidential elections in the State subject to the overall control, direction and supervision of the Election Commission of India.

1.3. DCs are the EROs in the 5(five) Hill Districts, Addl. Deputy Commissioner, Kangpokpi and the Sub-Divisional Officers (SDOs) in the 4(four) Valley Districts and the Addl. Deputy Commissioner, Jiribam are the EROs in the Valley Districts. There are altogether 20(twenty) EROs in Manipur State. It is to point out that the Sub-Divisional Officers (SDOs) in the Hill Districts and most of the Sub-Deputy Collectors (SDCs) in Valley Districts are the Asstt. Electoral Registration Officers (AEROs). There are a total of 54 (fifty four) AEROs in the State. The EROs are directly responsible for correct and complete E/Rolls of A.C.s within their jurisdiction.

1.4. In Hill Districts, the Deputy Commissioners function as the District Election Officers/Electoral Registration Officers/Returning Officers for the purpose of Assembly Elections. The ADC/Jiribam and ADC/Kangpokpi are also functioning as the Electoral Registration Officers and Returning Officers for the Assembly Elections. In Valley Districts, the Deputy Commissioners function as the District Election Officers and the Sub-Divisional Officers function as Electoral Registration Officers/Returning Officers for the Assembly Elections. However, for the Parliamentary Election to the Lok Sabha, DC/Imphal West is the Returning Officer and all other DCs and ADCs Jiribam and Kangpokpi are the Assistant Returning Officers besides the valley Sub-Divisional Officers of Imphal West and Imphal East districts.

2. **MAIN FUNCTIONS:**

The main functions of the State Election Department are:

- (a) Preparation of Electoral Rolls of the 60 Assembly Segments of the two Parliamentary Constituencies of the State
- (b) Preparation and issue of Electors Photo Identity Cards,
- (c) Conduct of Election to the House of People and State Legislative Assemblies as well as the Presidential and Vice Presidential Elections and
- (d) To assist the Delimitation Commission in the delimitation of Assembly and Parliamentary Constituencies.
- (e) Appointment of statutory Officers like ROs, AROs, EROs, AEROs.

In all such works, the programmes and execution of the works are undertaken under the superintendence, direction and control of the Election Commission of India.

3. **STAFF STRENGTH:** The Chief Electoral Officer has supporting staff strength of 169 numbers including one post of Joint CEO, one post of Asst.CEO and 13 Election Officers. As on 31st March, 2004, Election Department's staff strength is as below:

Name of Post	Sanctioned Strength	Actual Strength
Jt. CEO (MCS Gr.I)	1	1
Asstt. CEO (MCS Gr.II)	1	0
Election Officer	13	10
Private Secretary	1	1
Election Supervisor	11	2
Computer Operator	1	1
Sr/Acct.	1	0
Head Clerk	1	0
Draughtsman	1	1
UDC	13	9
LDC	10	8
ERC	78	69
Driver	3	1
Daftry	1	0
Grade IV	33	32
Total	169	135

4. **ACHIEVEMENTS:**

The main achievements of the department during the financial year 2003-2004 are highlighted below:

- (i) **Summary Revision of Electoral Rolls-2004:** As per the directions of the Election Commission of India, a Summary Revision of Electoral Rolls -2004 with reference to 01-01-2004 as the qualifying date for all 60 (sixty) A.C.s in the State was conducted successfully in the State as per the schedule fixed by the Commission. The draft publication of E/Rolls was made on 17th Nov, 2003 whereas final publication of E/Rolls was made on 20th January, 2004. The total numbers of Electors after the Revision-2004 is 15,36,508 (which includes 15,32,628 General Electors and another 3,880 Service Electors). The total number of electors before this Revision was 15,06,205. That is, the net percentage of increase of electors in the State during Revision-2004 after disposal of claims/objections was **(+) 1.94 %**.
- (ii) **Use of Electronic Voting Machines (EVMs) in 14th Lok Sabha Elections, 2004:**

As per the directions of the Election Commission of India, EVMs was used in all Polling Stations of the State in the 14th Lok Sabha Elections-2004. It is to point out that 3000 Nos. of EVMs from West Bengal, 300 Nos. of EVMs from Sikkim and another 352 Nos. from Chhattisgarh were transported and brought to CEO's office, Lamphel between 14th –18th Feb, 2004. Responsible officials had been deputed to Raipur, Chhattisgarh and Kolkata, West Bengal for transportation of these EVMs.

It is to inform that 4(four) Engineers of Electronic Corporation of India Limited (ECIL), Kolkata namely (1) K. Biswas, (2) P.P. Daw, (3) A.K. Samanta, and (4) R. Chakraborty arrived at Imphal on 17th Feb, 2004 in connection with the testing/checking, repairing and training of EVMs. They have successfully tested these EVMs before the conduct of 14th Lok Sabha Elections, 2004.

It is also to point out that one State Level Training of ROs, AROs, Key district Level Officers, MANITRON Staff etc was held on 1st March, 2004 on the use of EVMs. Shri Standhope Yuhlung, US/ECI, Shri Gautam Das Gupta, SO/ECI and Shri S.S. Mukherjee, Sr. Technical Officer of ECIL (Kolkata) imparted the training.

- (iii) **EPIC Programme:** As per the directions of the ECI, the EPIC programme has been resumed in the two valley districts of Imphal East and Imphal West by sending 2(two) teams each from the 28th Jan, 2004. From 9th February, 2004, the number of teams in both these districts have been increased from 2(two) to 5(five) each and the programme continued till 20th Feb, 2004. Since the same officials of the office of DCs/DEOs, SDOs/AROs and MANITRON are to be engaged for EVM training etc, the EPIC programme has been suspended for sometime. Till 20th Feb, 2004, the total numbers of electors photographed in these two districts are **39,141** (22,395 electors in Imphal East and 16,746 electors in Imphal West).
- (iv) **CEO's Official Website:** CEO's official website: www.ceomanipur.nic.in was officially launched by Shri V. Chhibber, IAS, Chief Electoral Officer, Manipur on 2nd March, 2004 at CEO's office, Lamphel in presence of all DCs, ADCs of Kangpokpi and Jiribam and SIO(NIC), Imphal. All important vital information such Electoral Rolls, Statutory Forms, Press Notes/Releases, Handbook for Lok Sabha, 2004, Affidavits etc. have been put up in CEO's website for information of general public and all concerned.
- (v) **Introduction of e-mailing system:** With the help of NIC, Imphal, internet facilities were made available at all offices of CEO, Joint CEO, DCs, ADCs/Kangpokpi and Jiribam w.e.f. 2nd March, 2004. All important and time bound communications, letters, instructions, messages between CEO's office and that of DCs/ADCs were mainly communicated successfully during the 14th Lok Sabha Elections, 2004 through e-mailing system.
- (vi) **Visit of Shri N. Gopalswamy, Election Commissioner:** Shri N. Gopalswamy, Election Commissioner of ECI visited Manipur on 24th & 25th March, 2004 to oversee the preparations made for the 14th Lok Sabha Elections, 2004. He held a meeting with the representatives of all Political Parties functioning in the State at 1200 hrs at Raj Bhawan, Imphal, which was followed by two rounds of meetings: (i) with the CEO, DCs and SPs and (ii) another with Chief Secretary, Director General of Police, Chief Electoral Officer and other officers related with security arrangements at 2.30 p.m. and 3.30 p.m. at Main Conference Hall, Old Secretariat and Mini Conference, Old Secretariat respectively.

Except the aforesaid programmes/achievements made during the year, there is no other achievement worth to be mentioned in respect of State Election Department.

**OFFICE OF THE
CHIEF ELECTORAL OFFICER: MANIPUR**

No.1/31/Elec/2002:

Imphal, the 28th May, 2004.

To,

The Special Secretary (Cabinet),
Govt. of Manipur.

Sub:- Annual Administrative Report for the year, 2003-2004.

Sir,

I am directed to refer to your letter No.18/1/2002-CON dated 24th May, 2004 on the above subject and to send herewith a copy of the Annual Administrative Report for the year, 2003-2004 in respect of Election Department in the enclosed **ANNEXURE-A** for information and necessary action.

Yours faithfully,

Encl: As above.

(T. Ranjit Singh)
Joint Chief Electoral Officer,
Manipur

Copy to: -

1. Secretary to Hon'ble Chief Minister, Manipur along with a copy of the Report for information.
 2. Chief Secretary, Manipur -do-
 3. Principal Secretary (Election), Govt. of Manipur -do-
 4. Secretary, Manipur Legislative Assembly, Secretariat, Imphal -do-
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