

**OFFICE OF THE
CHIEF ELECTORAL OFFICER: MANIPUR**

e -TENDER NOTICE

Imphal, 1st December, 2018

No.13/07/2018/SVC/ELEC: Chief Electoral Officer, Manipur invites bid for supply of 4000 numbers of Voting Compartment made only of corrugated plastic sheet (flex board) of steel grey colour, which is opaque and reusable from reputed manufacturers /suppliers for use in all polling stations in the forthcoming General Election to Lok Sabha, 2019.

2. Tender is to be submitted on-line through e-procurement/tender portal <https://manipurenders.gov.in>. The dates for submission of bids are as follows:

Particulars	Start date & Time	End date & Time
Publishing /Downloading Tender Documents	1200 hrs of 01.12.2018	1400 hrs of 17.12.2018
Seeking Clarification	1200 hrs of 01.12.2018	1400 hrs of 17.12.2018
Submission of Tender Fee/EMD & Security Deposit (Original)	1200 hrs of 01.12.2018	1400 hrs of 17.12.2018
Online Submission of Tender Document	1200 hrs of 01.12.2018	1400 hrs of 17.12.2018
Technical Bid Opening		1400 hrs of 17.12.2018
Price Bid Opening		1430 hrs of 17.12.2018

3. Terms and Conditions:-

- I. All Tenders/Bids shall be accepted only through online mode and no manual submission of the same shall be entertained.
- II. Bidding documents may be downloaded from the websites <https://manipurenders.gov.in> w.e.f 1200 hrs of 01.12.2018.
- III. The Tenders/Bids shall be opened online at the office chamber of Chief Electoral Officer, Manipur, Lamphelpat. The bidders shall be registered company (Proprietorship, Partners or Pvt. Ltd).
- IV. The bidders shall have valid trade license to Sale/Supply the items in Question.
- V. The bidders shall have GSTIN Registration.
- VI. The bidders shall not be black listed by any Govt. /Semi Govt. /Private Institute.
- VII. Tenders/Bids must be quoted in English Language only.
- VIII. The rate quoted must be both in figure and words and it must be firm for a minimum period of 6 (six) months subjected to physical verification.
- IX. Tender Documents should be submitted along with the photograph of prescribed specification.
- X. The number of Voting Compartments may increase or decrease subject to requirements/exigencies.



- XI. The voting compartment shall be made only of corrugated plastic sheet (flex board) of steel grey colour, which is opaque and reusable.
- XII. The voting compartment shall be in three folds having dimension of 24"*24"*30" (Length * Width * Height).
- XIII. All the three sides of the voting compartments shall be printed (color) as mentioned at Annexure.
- XIV. The tender fees of Rs.3,000/-, non refundable is to be in the form of Bank draft of any Nationalized Bank/ Scheduled Commercial Bank payable at Imphal drawn in favor of Chief Electoral Officer, Manipur.
- XV. An Earnest Money Deposit of Rs.7,500/-(refundable) in the form of Bank draft of any Nationalized Bank/ Scheduled Commercial Bank payable at Imphal drawn in favor of Joint Chief Electoral Officer, Manipur.
- XVI. An Security Deposit of minimum 10% of the contract value (refundable) in the form of Bank draft of any Nationalized Bank/ Scheduled Commercial Bank payable at Imphal drawn in favor of Joint Chief Electoral Officer, Manipur.
- XVII. Sample of Voting Compartment should reach the office on or before 1400 hrs of 17.12.2018
- XVIII. The rate quoted should be inclusive of GST and transportation charge
- XIX. The manufacturer/firm should have a dealer based in Manipur or in a city near Imphal.
- XX. The Department shall not be responsible for any delay in postal service or disruption of web service
- XXI. Uploaded document of valid successful bidder will be verified with the original documents before signing the agreement.
- XXII. The Authority reserves the right to cancel all bids without assigning any reason thereof. The bidder must possess Digital Signature Certificate of Class II or Class III for submission of bids through online in the above website.
- XXIII. The office will not pay any advances to the firms.
- XXIV. The office may cancel the orders if the required items are not supplied in time or do not meet the specification envisaged by the office.
- XXV. The office reserves the right to accept or reject any or all tenders without assigning any reason thereof. The Office can also modify the terms and conditions before giving supply order.
- XXVI. All disputes are subject to Jurisdiction or courts only at Imphal.

(Ramananda Nongmeikapam)
Joint Chief Electoral Officer, Manipur.

Copy to:

1. Secretary to the Hon'ble Chief Minister, Manipur for kind information.
2. SIO,NIC,Imphal.He is requested to upload the above tender notice in the website www.manipur.gov.in
3. APO (Press), DIPR with request to publish the Tender Notice to the Newspaper as per rules.
4. Notice Board.
5. Guard file/Relevant file.

Voting Compartment – Dimensions & Cascading of Balloting Units

ON ONE SIDE - FACING THE WEB CAMERA



Name of State/UT:
AC/PC Name:
AC/PC Number:
Date of Poll:
Polling Station Name:
Polling Station Number:

ON REMAINING TWO SIDES OF THE VOTING COMPARTMENT



भारत निर्वाचन आयोग
मतदान कम्पार्टमेंट
ELECTION COMMISSION OF INDIA
VOTING COMPARTMENT

[Handwritten signature]

**OFFICE OF THE
CHIEF ELECTORAL OFFICER, MANIPUR**

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Email: ceo_manipur@eci.gov.in
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CORRIGENDUM

Imphal, the 6th December, 2018

No.13/07/2018/SVC/ELEC:- In continuation of this office notice of even number dated 1st December, 2018 , it is hereby informed that the following amendment is made for submission of bids:-

Particulars	Start date & Time	End date & Time
Publishing /Downloading Tender Documents	1200 hrs of 06.12.2018	1400 hrs of 27.12.2018
Seeking Clarification	1200 hrs of 06.12.2018	1400 hrs of 27.12.2018
Submission of Tender Fee/EMD & Security Deposit (Original)	1200 hrs of 06.12.2018	1400 hrs of 27.12.2018
Online Submission of Tender Document	1200 hrs of 06.12.2018	1400 hrs of 27.12.2018
Technical Bid Opening		1400 hrs of 27.12.2018
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Joint Chief Electoral Officer, Manipur

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