

ELECTION URGENT

PROCEEDING OF THE FIRST STATE LEVEL GENERAL CO-ORDINATION MEETING HELD UNDER THE CHAIRMANSHIP OF CHIEF SECRETARY, MANIPUR AT 12.30 HRS ON 21ST MARCH, 2009 IN THE MAIN CONFERENCE HALL OF SECRETARIAT: SOUTH BLOCK IN CONNECTION WITH LOK SABHA ELECTIONS- 2009.

List of participants is at **ANNEXURE**

Chief Secretary, Manipur welcomed all officers present and emphasized the need for proper co-ordination among all Departments for timely completion of all activities in connection with the forthcoming Lok Sabha Elections 2009. Thereafter, he requested CEO, Manipur to proceed with the discussion. CEO recalled that the past elections were conducted smoothly in Manipur State in a free and fair manner. He informed that election process has already been set into motion as per the following schedule programme fixed by the Election Commission of India:

SI.No.	POLL DAY	1(16 th April, 2009) for No.2-Outer Manipur (ST) P.C.	2 (22 nd April, 2009) for No.1-Inner Manipur P.C.
	Event in election process	Dates	Dates
1.	Announcement and issue of Press Note	2 nd March, 2009 (Monday)	2 nd March, 2009 (Monday)
2.	Issue of Notification.	23 rd March, 2009(Monday)	28 th March, 2009 (Saturday)
3.	Last date for filing Nominations	30 th March, 2009 (Monday)	4 th April, 2009 (Saturday)
4.	Scrutiny of Nominations	31 st March, 2009 (Tuesday)	6 th April, 2009 (Monday)
5.	Last date for withdrawal of Candidature	2 nd April, 2009 (Thursday)	8 th April, 2009 (Wednesday)
6.	Date of Poll	16th April, 2009 (Thursday)	22nd April, 2009 (Wednesday)
7.	Date of Counting	16 th May, 2009 (Saturday)	16 th May, 2009 (Saturday)
8.	Date before which the election shall be completed	28 th May, 2009 (Thursday)	28 th May, 2009 (Thursday)
9.	Poll hours	7.00 A.M. to 4.00 P.M.	

Thereafter, agenda wise discussion was taken up.

MODEL CODE OF CONDUCT:

CEO informed that with the announcement of Election Schedule by the Election Commission, the provision of the Model Code of Conduct for the guidance of the Political Parties and Candidates have come into effect with immediate effect w.e.f. 2nd March, 2009 and will be in force till the completion of the General Elections and shall be applicable to all candidates, political parties, the State and Union Government. The details of the Code of Conduct and the list of “**DOs**” and “**DON'Ts**” are available on the websites of the Election Commission of India and the Chief Electoral Officer, Manipur at <http://eci.nic.in> and <http://www.ceomanipur.nic.in> respectively.

ELECTION CONTROL ROOM:

CEO informed that a State Level Election Control Room has already been set up at Room No. **183**, Old Secretariat, South Block, Imphal. The Contact numbers of the Election

Control Room are **0385-2406002**, **0385-2406003** and **0385-2406004 (Fax)**. The Election Control Room has been manned by the following Officers:

- 1) Shri N. Shatrajit Singh, MPS, Dy. CO, 2 nd Bn. M.R.
- 2) Shri P. Premjit Singh, MFS,
- 3) Shri S. Somorendro Singh, MFS.

Similar Control Rooms have also been set up at each of the district HQs.

REQUISITION OF VEHICLES:

CEO, Manipur informed that the orders designating the authorities for requisition of vehicles have been issued by the Election Department. The officers of CEO's Control Room are working out the requirements of vehicles to arrive at a realistic figure and they will prepare details with Director (Transport) after screening by CEO, Manipur for timely requisition of vehicles. It has been decided that priority will be given to requisition of vehicles from Govt. Departments. Requisition of private vehicles will be minimized and taken up only as a last resort when Govt. vehicles are not available.

[Action: Director (Transport)/Special Officers, CEO's Control Room]

WELL PLANNED DISTRICT COMMUNICATION PLAN:

CEO recalled that he had already held meetings with the Director (Wireless), DGM, BSNL, Manipur and other service providers such as Airtel, Aircel, Reliance and Vodaphone on 28th Feb, 2009 and assessed the network status currently available in the State. In another subsequent meeting held on 13th March, 2009, he advised Director(Wireless) to prepare a well planned communication plan for the whole State. He has been reminded again to submit the Communication plan to CEO immediately. CEO also advised DGM/BSNL to set up a Control Room at Telecom Bhawan for taking prompt action to ensure regular connectivity.

(Action: Director, Wireless & DGM/BSNL).

FACILITIES FOR OBSERVERS::

CEO informed that the Election Commission is likely to depute 12(twelve) Election Observers to Manipur State. Observers for Imphal West, Imphal East and Bishnupur districts are being accommodated at Hotel Imphal. The other Observers are being accommodated at the district Headquarters. CEO requested GAD to keep at least 2(two) good conditioned A/Cars for use by Observers of Imphal West and Imphal East districts. Director (Transport) shall be requested to requisition at least 10 (ten) Boleros/Scorpios for the other Observers. The vehicles for first phase shall be kept ready by the GAD/Transport department latest by 27th March, 2009 and for the second phase latest by 1st April, 2009. The Observers shall be arriving their assigned constituencies latest by the last date of nomination and shall remain there for the entire period ending with poll or re-poll, wherever ordered. Director (Tourism) was also directed to keep at least 4(four) rooms ready for the Observers in a good condition. PHQ is to make all necessary arrangements for proving escort security and vehicles for the Observers. Director (Wireless) shall make arrangement for fitting wireless sets in the vehicles meant for Observers at least one day before their arrival. DCs/DEOs shall tie up with Director (Transport) & Director (Wireless) for vehicles/wireless fitting.

[Action: PHQ, GAD, Dir(Transport),/Dir(Tourism)/All DCs]

PRINTING OF BALLOT PAPERS:-

CEO informed that DC/Thoubal [RO for No.2-Outer Manipur (ST) P.C.] is required to furnish the list of Contesting Candidates in Form 7A immediately after allotment of symbols is over on 2nd April, 2009 for No.2-Outer Manipur (ST) P.C. to CEO/Manipur so as to enable to make immediate necessary arrangement for printing of Ballot Papers. DC/Imphal West (RO for No.1-Inner Manipur P.C.) shall furnish the list on 8th April, 2009. Director/Govt. Press was advised to complete the printing of all Ballot Papers on the same day since the number required is limited (say about 60,000 each) and the same should be transported to CEO's office at Lamphel on the same day. DGP was also requested to make all necessary security arrangement. Details will be intimated to DGP by CEO's office.

[Action: DGP, DC/IW, DC/TBL and Director (Printing & Stationery)]

RAMPS AT POLLING STATIONS:

CS advised that the DCs/DEOs should make all necessary arrangements for proving ramps at all polling stations as per standing instruction of ECI and Supreme Court's direction. Katcha or temporary ramps may be made with any funds available with them. Regarding, repairing of some identified polling stations, CEO's office shall provide some lump sum amount to DCs/DEOs. However, Department of education (S) and Hills Department will be provided the list of polling stations where major repairs are required and they will ensure the repairs in time with their Departmental funds.

[Action: All DCs, Dir/Education-S/TD &Hills]

UNINTERRUPTED POWER SUPPLY:

Principal Secretary (Power) was requested to ensure uninterrupted power supply at the CEO's Offices at Lamphelpat and Old Secretariat, Govt. Press, Office of the ROs, AROs, Counting Centres, Media Centres and the Announcement Centres. Standby arrangements will also be made by power department.

[Action: Principal Secretary (Power)/CE/Power]

ARRANGEMENT FOR SETTING-UP AND MAINTENANCE OF MEDIA CENTRES /ANNOUNCING CENTRES:

CEO, Manipur requested DIPR to set-up Media Centres at all District HQs., KPI and JBM by 30th March, 2009. Announcement Centres also to be set-up at a few suitable locations at Imphal, the outlying district Kangpokpi and Jiribam during counting of votes on 16th May, 2009. Director, DIPR was advised to do the needful. Regarding issue of authority letters to Media Persons, the list furnished by DIPR has been sent to SP(CID) for verification of their characters and antecedents. Commissioner (IPR) requested the GM(BSNL) present to ensure shifting of all telephone lines to his new place of office at MSRTC Complex within 2/3 days time so as to enable to set up the Media Centre in time.

(Action: DIPR, BSNL)

TELCOM FACILITIES:

CEO, Manipur informed that BSNL has already been requested to provide 37 additional Nos. of temporary telephone lines for use by Observers, ROs/AROs, Control Rooms, etc. Necessary funds have already been given to BSNL for installation of these temporary lines. GM/BSNL is to ensure that these lines are made operational by the dates given by CEO's office.

(Action: GM/BSNL)

FIRE PROTECTION MEASURES:

Director, Fire Services has been directed to take appropriate fire protection measures at the CEO's Office at Lamphelpat and Old Secretariat, Govt. Press, Offices of the RO(DC/IW), RO(DC/TBL), AROs, Counting Centres, Media Centres and the Announcement Centres. Director, Fire Service will also get CEO's Office and all DC/DEOs and SDO/ROs offices inspected from fire safety angle within 25th March, 2009.

(Action: Director, Fire Service)

WATER SUPPLY ARRANGEMENTS:

PHED was advised to make drinking water supply arrangements for the CEO's Office at Lamphelpat and Old Secretariat, Govt. Press and Offices of DCs/DEOs, ADCs/AROs, Kangpokpi and Jiribam. Drinking water supply arrangements will also be made by the PHED at the 12 Counting Centres, Media Centres and the Announcement Centres. They will also make available water tankers in the Hill Areas for use by the CPMF as requisitioned by District Administration. [CE/PHED]

BAN/RESTRICTION ON LEAVE/TRANSFER/POSTING:

Commissioner (Health Services) was requested to set up District Level Medical Boards immediately with instruction to strictly screen applications for issue of medical certificates for grant of leave. A copy of all such instructions should be endorsed to the CEO, Manipur and all DCs/DEOs. (Action: Health Department)

SETTING UP OF STATE & DISTRICT LEVEL CONTROL ROOMS BY PWD, PHED, POWER DEPARTMENTS ETC:

All Engineering Departments such as PWD, PHED, PWD, Power etc. were directed to set up State and District level Control Rooms at all District HQs including ADCs, Kangpokpi and Jiribam latest by 30th March, 2009. (Action: PWD, Power, PHED)

SETTING UP OF TRANSPORT CELL AT PALACE COMPOUND:

Director (Transport) was requested to set up a Transport Cell at Palace Compound to monitor the requisitioning of vehicles. PWD was advised to construct these temporary sheds in consultation with Transport department. Power Department will arrange for power supply and standby generator. [Action: CE (PWD) / Dir (Transport)]

MISCELLANEOUS ITEMS :

Regarding submission of daily Law and Order report by Home Department in the prescribed Form: LOR Form-I, it was agreed that Addl. Secretary (Home) shall compile the same after obtaining the same through SP/CID (SB) and the same should be submitted to Election Control Room latest by 6.00 p.m. of everyday. Home Department has been requested to instruct all concerned according,

CEO informed that the request for requisition of Helicopters shall be placed to Home Department in time indicating all details in due course. DGP has agreed to do all necessary construction of temporary structures for the CPMF deployed in consultation with DC and SP concerned.

It was also agreed that FCS Department shall make all necessary arrangements to ensure availability of Petrol, Diesel etc and to keep in sufficient stock well in advance for the election purposes. Regarding the rates of hiring charges of vehicles, CEO requested the Commissioner (Transport) to send copies of the orders/notifications regarding the existing rate enforced in the State to CEO's office and all DCs/DEOs and SsP.

Concluding the discussion the Chief Secretary, Manipur thanked all officers present and advised all the Officers concerned to pay special attention and take timely action for initiating proposals and obtaining release of funds in time. He requested all concerned Officers to extend full co-operation to the Election Department, DCs/DEOs, ADCs/AROs who will be directly concerned with the conduct of election.

(Rakesh)
Chief Secretary, Manipur.

Memo No.6/14/2004-Election:

Imphal, the 21st March, 2009.

Copy to:-

1. DGP, Manipur.
2. Addl. Chief Secretary (Home), Govt. of Manipur.
3. Principal Secretary (PHED), Govt. of Manipur.
4. Principal Secretary (Finance), Govt. of Manipur.
5. Principal Secretary (Power/TD & Hills), Govt. of Manipur.
6. Commissioner (Works), Govt. of Manipur.
7. Commissioner (GAD/IPR), Govt. of Manipur.
8. Commissioner (FCS), Govt. of Manipur.
9. Commissioner (Transport/IFCD), Govt. of Manipur.
10. Commissioner (Health & FW), Govt. of Manipur.
11. IGP(OPS), PHQ, Manipur.
12. IGP(Admn), PHQ, Manipur.
13. IGP(Int), PHQ, Manipur.
14. Secretary (Hr & Tech Educ/Education-School), Govt. of Manipur.
15. All Deputy Commissioners, Manipur.
16. Addl. Deputy Commissioners, Kangpokpi & Jiribam.
17. Chief Engineer (Power), Govt. of Manipur.
18. Chief Engineer (PWD), Govt. of Manipur.
19. Chief Engineer (PHED), Govt. of Manipur.
20. Director (Police Wireless), Manipur.
21. Director, Fire Services, Govt. of Manipur.
22. Director (Transport), Govt. of Manipur.
23. Director (Tourism), Govt. of Manipur.
24. Director (Education-S), Govt. of Manipur.
25. Director (Printing & Stationery), Govt. of Manipur.
26. Director (Health Service), Govt. of Manipur.
27. Director (DIPR), Govt. of Manipur.
28. Addl. Secretary (Home), Govt. of Manipur.
29. SP/CID(SB), Manipur.
30. General Manager (BSNL), Manipur Circle.
31. ADC/Imphal West.
32. All Assistant Returning Officer, Manipur.

(T. Ranjit Singh)
Joint Secretary (Election)
Govt. of Manipur

ANNEXURE

List of participants:-

1. Shri Y. Joykumar Singh, Director General of Police, Manipur.
2. Shri DS. Poonia, Addl. Chief Secretary (Home), Govt. of Manipur.
3. Shri L.P. Gonmei, Principal Secretary (Power), Govt. of Manipur.
4. Shri Shambhu Singh, Chief Electoral Officer, Manipur.
5. Shri Ram Muivah, Commissioner (Works), Govt. of Manipur.
6. Shri P. Bharat Singh, Commissioner (GAD/IPR), Govt. of Manipur.
7. Shri H. Imocha Singh, Commissioner (Transport), Govt. of Manipur.
8. Shri V. Vumlunmang, Commissioner (Health & FW), Govt. of Manipur.
9. Shri M. Rachandra Singh, Director Police Wireless, Manipur.
10. Shri N. Noren Singh, Director Fire Services, Manipur.
11. Shri Norbert Disinang, Director (Transport), Manipur.
12. Shri H. Deleep Singh, Director (Tourism), Manipur.
13. Shri T. Sitlhou, Director (IPR), Manipur.
14. Shri M. Luikham, Director (Printing & Stationery), Manipur
15. Shri A. Ibocha Singh, Deputy Commissioner/RO, Imphal West.
16. Shri R.K. Dinesh, Deputy Commissioner/RO, Thoubal.
17. Shri M. Harekrishna, Additional Secretary (Education-S), Govt. of Manipur.
18. Shri Th. Chittaranjan Singh, Additional Secretary (Hr. Edn), Govt. of Manipur.
19. Shri R.M.M. Krishna, General Manager, BSNL, Manipur.
20. Shri J. Lunkim, Deputy General Manager, BSNL, Manipur.
21. Shri N. Ibochouba Singh, ATMO/Manipur Police Wireless..
22. Shri T. Ranjit Singh, Joint Chief Electoral Officer, Manipur.
23. Shri N. Praveen Singh, Asstt. Chief Electoral Officer, Manipur.
24. Shri P. Premjit Singh, Special Officer, Election Control Room.
25. Shri S. Somorjit Singh, Special Officer, Election Control Room.
26. Shri K. Bono Singh, Election Officer(HQ), Manipur
27. Shri K. Moses, Election Officer (HQ), Manipur.
28. Shri A.C. Kanmi, Election Officer, Thoubal.
