



**OFFICE OF THE
CHIEF ELECTORAL OFFICER: MANIPUR**
LAMPHELPAT, IMPHAL – 795004, Tele/Fax 0385 2414239
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TENDER NOTICE

Imphal the 30th May, 2017

No. 5/ELEC/ERO-Net/2017: Chief Electoral Officer, Manipur is inviting for sealed rate tenders from intending firms for printing of the following manuals (as per Annexure A).

SL.NO	DESCRIPTION	NO. OF PAGES	No. of Copies
1.	ERO-Net User Manual for ERO	32	1000
2.	ERO-Net User Manual for AERO	29	1000
3.	ERO-Net User Manual for EO/Supervisor	19	1000
4.	ERO-Net User Manual for Data Entry Operator	21	1000
5.	ERO-Net User Manual for BLO	25	3000

The specification of the printing are given as follows:

- Paper quality: 320 GSM for Cover pages, 260 GSM for inner pages.
Size : 19 X 26 ½ cm.
Printing : Multi colour Printing.
Design : Soft copy will be provided.

Date and times of submission of tender and opening are given as below:

- Last date of submission of tender : 10th June 2017, 2 PM.
Date of opening tender : 11th June, 2017, 11 AM

Terms & Conditions:

1. Price: The rates should be firmed and valid for at least six months.
2. Delivery: Delivery should be made within 10(ten)days of the issue of the supply order.
3. Payment: Payment will be made within 10(ten) days of receipt of the materials in full and good conditions. Payment will be made through RTGS.
4. In case of any change in the specifications mentioned above, the payment will be made on pro-rata basis.

(K. Bono Singh)

Joint Chief Electoral Officer, Manipur

Copy to:

1. Commissioner (Election), Government of Manipur.
2. The Addl. Director(IT) – requested for uploading to the Manipur Govt. website www.manipur.gov.in.
3. Computer Programmer, CEO's Office – for uploading to the CEO's website www.ceomanipur.nic.in.



Annexure "A"

Name of the tendering Company/Firm/Agency.....

2. The bidder should include all the costs including compilation of documents/ material provided by the CEO's office, designing, formatting, proof reading, photo edition, printing etc.

Total Price for the mentioned Job: Rs.
(Inclusive of all Taxes) (In word) (Rupees)

3. I/ We accept all the terms and conditions of your letter for the Tender Notice.

Signature:

Name:

Mobile No.:

Email ID: