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ANNUAL ADMINISTRATIVE REPORT

2014-2015

ELECTION DEPARTMENT: MANIPUR

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1. INTRODUCTION:

- 1.1 The State Election Department is a single cadre non-plan department with total staff strength of 167 posts of 20 various categories with Chief Electoral Officer, Manipur as Head of the Department. Joint Chief Electoral Officer, Manipur is the Head of Office. Shri O. Nabakishore Singh, IAS, Shri N. Praveen Singh, MCS and Shri Peter Salam, MCS are the Chief Electoral Officer, Manipur, the Joint Chief Electoral Officer, Manipur and the Assistant Chief Electoral Officer, Manipur respectively.
- 1.2 There are 24 branch offices where the election staff and officers attached/posted. The offices are the office of the Deputy Commissioners of 9 (nine) Districts and the offices of ADCs of Jiribam and Kangpokpi and SDOs/EROs of Sawombung, Porompat, Keirao Bitra, Lamphel, Lamsang, Patsoi, Wangoi, Nambol, Bishnupur, Moinrang, Lilong, Thoubal and Kakching.
- 1.3 The Chief Electoral Officer, Manipur is the Head of Department. He is appointed by the Election Commission of India from a panel of Officers furnished by the State Government. The Chief Electoral Officer, who is directly responsible to the Election Commission of India, has the statutory responsibility of supervising the preparation of electoral rolls and conduct of Assembly, Parliamentary and Presidential Elections in the State and assisting the Delimitation Commission in the delimitation of Assembly and Parliamentary Constituencies subject to the overall control, direction and supervision of the Election Commission of India.
- 1.4 DCs are the EROs in the 5 (five) Hill Districts, Additional Deputy Commissioner, Jiribam and Kangpokpi and the Sub-divisional Officers (SDOs) in the 4 (four) valley districts are the EROs. There are all together 20 (twenty) EROs in Manipur State. It is to point out that the Sub-Divisional Officers (SDOs) in the Hill Districts and most of the Sub-Deputy Collectors (SDCs) in valley districts are the Assistant Electoral Registration Officers (AEROs). There are a total of 54 (fifty-four) AEROs in the State. The EROs are directly responsible for preparation, maintenance and revision of Photo Electoral Roll of all ACs within their respective jurisdiction.
- 1.5 In Hill Districts, the Deputy Commissioners function as District Election Officers/Electoral Registration Officer/Returning Officer for the purpose of Assembly Elections. The ADC Jiribam and ADC-Kangpokpi are also functioning as the ERO and ROs for the Assembly Elections. In valley districts, the Deputy Commissioners function as the District Election Officer and the Sub-Divisional Officers function as RO/ERO for Assembly Elections. However, for the Parliamentary Election to the Lok Sabha, by a Notification dated 20.01.2009, DC-Imphal West is the Returning Officer for No. 1-Inner Manipur PARLIAMENTARY Constituency and DC-Thoubal as the Returning Officer for No. 2-Outer Manipur (ST) Parliamentary Constituency. All other DCs and ADCs Jiribam and Kangpokpi are the Assistant Returning Officers besides the Sub-Divisional Officers of all valley districts.

2. MAIN FUNCTIONS

The main functions of the State Election Department are-

- (a) preparation of Electoral Rolls of the 60 Assembly Segments of the two Parliamentary Constituencies of this State;
- (b) preparation and issue of Electors Photo Identity Cards;
- (c) conduct of Election to the House of People and State Legislative Assemblies as well as the Presidential and Vice Presidential Elections;
- (d) to assist the Delimitation Committee in the Delimitation of Assembly and Parliamentary Constituencies;
- (e) appointment of statutory Officers like ROs, AROs, EROs AEROs etc; and
- (e) any other election related works assigned by the Commission from time to time.

The programmes and execution of the works are undertaken under the superintendence, direction and control of the Election Commission of India.

3. STAFF STRENGTH

The Chief Electoral Officer has supporting staff strength of 167 numbers including Joint Chief Electoral Officer and Assistant Chief Electoral officer and another 13 (thirteen) Election Officers.

Name of post	Sanctioned strength	Actual Strength
Jt. CEO (MCS Gr. I)	1	1
Ast. CEO (MCS Gr. II)	1	1
Statistical Officer	1	1
Election Officer	13	11
Computer Programmer	1	1
Ast. Computer Programmer	1	1
Election Supervisor	11	10
Computer Operator	1	1
Head Clerk	1	1
Sr. Accountant	1	1
Draftsman	1	1
UDC	13	12
AES	78	60
LDC	5	4
Stegrapher	1	0
Driver	3	3
Daftry	1	1
Gr. IV	33	23
Total	167	133

Normally, 1 (one) Election Officer each posted at the Office of DC's/DEO in all districts. However, due to shortage of officers, no Election Officer posted as on that in Chandel District.

4. ACHIEVEMENTS AND IMPORTANT EVENTS

The most important achievements and main events of the Department during the financial year 2014-2015 are highlighted below:

(A) ISSUE OF PVC EPIC.

Issue of PVC EPIC was started from the month of February, 2014 to the voters.

(B) CONDUCT OF GENERAL ELECTIONS TO THE 16TH LOK SABHA ELECTIONS, 2014.

The poll in respect of Manipur State was conducted in 2(two) phases on the 9th April 2014 for No.2 –Outer Manipur (ST) Parliamentary Constituency and the 17th April 2014 for No.1-Inner Manipur Parliamentary Constituency. **Dr.Thokchom Meinya** of Indian National Congress was returned from No.1- Inner Manipur Parliamentary Constituency and **Shri Thangso Baite** of Indian National Congress was returned from No.2-Outer Manipur (ST) Parliamentary Constituency.

(C) POST GENERAL ELECTION SEMINAR OF CEO:

After Lok Sabha Election-2014, Election Commission of India held a Seminar in Mysore for all CEO on 9th to 11th July, 2014. Shri N.Praveen Singh, JtCEO attended the seminar. The main thrust of the seminar was to form working groups for suggesting improvements and changes in election related matters. Manipur was in the Working Group of 7 for information Technology with 4 (four) other States.

(D) CONDUCT OF SPECIAL SUMMARY REVISION OF ELECTORAL ROLL -2015 w.r.t 01.01.2015 AS THE QUALIFYING DATE.

Sl. No.	Stages of Revision	Period allowed for each stage
1	Draft Publication of Electoral Rolls	15 th October, 2014 (Wednesday)
2	Period of filing of Claims and Objections	From 15 th October, 2014 (Wednesday) to 10 th November, 2014 (Monday)
3	Reading of relevant part/section of Photo Electoral Rolls in Gram Sabha/Local Bodies and RWA meeting etc.& verification of names	17 th October, 2014 (Friday) and 30 th October, 2014 (Thursday)
4	Special Campaign dates with Booth Level Agents of political parties for receiving Claims and Objections	19 th October, 2014 (Sunday) and 2 nd November, 2014 (Sunday)
5	Disposal of Claims and Objections	By 20 th November, 2014 (Monday)
6	Updating the database, merging of photographs, updating of Control Tables and preparation and printing of supplementary list	By 20 th December, 2014 (Saturday)
7	Final Publication of Electoral Rolls	5 th January, 2015 (Monday)

The Election Department Manipur conducted the above Special Summary Revision of Photo Roll smoothly. The total voters in Manipur as per the final Roll were **1787344 with Male-875252 & Female-912092**. During the Revision 21543 Male and 28130 Female were newly enrolled in the Electoral Roll.

(D) NATIONAL VOTERS DAY:

The Fifth National Voter's Day, the foundation day of Election Commission of India was observed on 25th January, 2015 in Manipur State in a befitting manner. The State Level function was observed at the Gandhi Memorial Hall, Imphal. Shri P.C. Lawmkunga, IAS, Chief Secretary Government of Manipur was the Chief Guest. The day was also observed at district, sub-division and polling station levels.

(E) ELECTORAL ROLL MANAGEMENT SYSTEM (ERMS)

ERMS, which was launched in 2011 to enable public to submit claims for inclusions, deletions, corrections, transposition and tract the status of the claims was consciously popularised through SVEEP Campaigns during Pre-Revision and Revision periods. All accepted and rejected forms after disposal by the concerned EROs during the Summary Revision of Electoral Roll-2015 were uploaded on the website of CEO's office, Manipur.

(F) PUBLIC GRIEVANCE REDRESSAL SYSTEM (PGR)

Call Centre with dedicated telephone line having a toll free number – 1950 was opened in CEO's office and 11 Public Grievance Cells opened in the Districts to receive complaints lodged by the public regarding Roll Revision and Conduct of Elections. During the period 650 calls were received.

(G) SYSTEMATIC VOTERS EDUCATION AND ELECTORAL PARTICIPATION (SVEEP) CAMPAIGN.

To motivate voters to participate in the election in large number, as also to woo newly eligible young people to enrol as voters, a Systematic Voters' Education and Electoral Participation (SVEEP) campaign was launched on a large scale. Local TV channels, DDK, AIR, NCC, NYKs and various print and electronic media in the State were associated to launch campaign with the fund provided by the CEO's office. Campus Ambassadors and Partner Agencies tremendously helped in motivating the electors and prompting ethical and informed voting.

(H) DE-NOVO INTENSIVE REVISION OF LAST PART OF ELECTORAL ROLLS RELATING TO SERVICE PERSONNEL

The Commission ordered De-novo Intensive Revision of last parts of electoral rolls relating to service personnel with reference to 1st January 2015 as the qualifying date by enrolling all eligible service personnel. Preparatory works for the De-novo Intensive Revision of last parts of electoral rolls were completed well within the timeline set by the Commission.