

**ANNUAL  
ADMINISTRATIVE REPORT**

**2017-2018**



**ELECTION DEPARTMENT: MANIPUR**

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**1. INTRODUCTION:**

- 1.1 The Election Department is a single cadre non-plan department with total staff strength of 295 of 21 various categories with Chief Electoral Officer, Manipur as Head of the Department. Joint Chief Electoral Officer, Manipur is the Head of Office. Shri Vivek Kumar Dewangan , IAS, Shri K. Bono Singh, MCS, Shri N. Angangjao Singh, Shri M. Birendra Singh are the Chief Electoral Officer, the Joint Chief Electoral Officer, Assistant Chief Electoral Officer and Assistant Chief Electoral Officer (Statistics) respectively.
- 1.2 There are 24 branch offices where the election staffs and officers are attached/posted. The offices are the Office of the Deputy Commissioners (DCs) of 9 (nine) Districts and the Offices of Additional Deputy Commissioners (ADCs) of Jiribam and Kangpokpi.
- 1.3 The Chief Electoral Officer, Manipur is the Head of Department. He is appointed by the Election Commission of India from a panel of Officers furnished by the State Government. The Chief Electoral Officer, who is responsible to the Election Commission of India, has the statutory responsibility of supervising the preparation of electoral rolls and conduct of Assembly, Parliamentary and Presidential Elections in the State and assisting the Delimitation Commission in the delimitation of Assembly and Parliamentary Constituencies subject to overall control, direction and supervision of the Election Commission of India.

1.4 In Hill Districts, the Deputy Commissioners function as District Election Officers/Electoral Registration Officers/Returning Officers for the purpose of Assembly Elections. The ADC-Jiribam and ADC-Kangpokpi also adorn the function of EROs and ROs for the Assembly Elections. In valley districts, the Deputy Commissioners function as the District Election Officers and the Sub-Divisional Officers function as RO/ERO for the Assembly Elections. However, for the Parliamentary Election to the Lok Sabha, DC-ImphalWest is the Returning Officer for No. 1- Inner Manipur Parliamentary Constituency and DC- Thoubal as the Returning Officer for No.2 – Outer Manipur (ST) Parliamentary Constituency. All other DCs and ADCs Jiribam and Kangpokpi are the Assistant Returning Officers besides the Sub-Divisional Officers of all valley districts.

## 2. **MAIN FUNCTIONS:**

The main functions of the State Election Department are:

- (a) Preparation of Electoral Rolls of the 60 Assembly Segments of the two Parliamentary Constituencies of Manipur State;
- (b) Preparation and issue of Electors Photo Identity Cards;
- (c) Conduct of Election to the House of the People and State Legislative Assemblies as well as the Presidential and Vice-Presidential Elections;
- (d) To assist the Delimitation Commission in the Delimitation of Assembly and Parliamentary Constituencies;
- (e) Appointment of Statutory Officers like ROs, AROs, EROs, AEROs, etc; and
- (f) Any other election related works assigned by Commission from time to time.

The programmes and execution of the works are undertaken under the superintendence, direction and control of the Election Commission.

**3. STAFF STRENGTH:**

The Chief Electoral Officer, Manipur has supporting staff strength of 296 (two hundreds and ninety six )in numbers including Joint Chief Electoral Officer and Assistant Chief Electoral Officer, Manipur and 13 (thirteen) Election Officers.The sanctioned and current staffing strength are furnished below:

Sl. No.	Name of Post	Sanctioned strength	Actual Strength
1	Jt. CEO (MCS Gr.I)	1	1
2	Asstt. CEO (MCS Gr.II)	1	1
3	Asstt. CEO (Statistics)	1	1
4	Database Administrator	1	1
5	Election Officer	13	12
6	Computer Programmer	1	0
7	Asstt. Computer Programmer	1	1
8	Election Supervisor	11	9
9	Computer Operator	1	1
10	Data Entry Operators	85	85
11	Head Clerk	1	1
12	Sr. Accountant	1	1
13	Draughtsman	1	1
14	UDC	13	13
15	AES	121	59
16	LDC	5	1
17	Stenographer	1	0
18	Driver	3	3
19	Daftery	1	1
20	Gr. IV	33	23
<b>Total</b>		<b>296</b>	<b>214</b>

One Election Officer each is posted at the Office of the DCs/DEOs in all districts.

#### 4. **ACHIEVEMENTS AND IMPORTANT EVENTS:**

The most important achievements and main events of the Department during the financial year 2017-18 are highlighted below:

##### **(A) Pre-Revision Activities :-**

Special drive for left out electors giving focus on registration of young electors between 18-21 years of age groups were successfully carried out in the State between 1<sup>st</sup> July 2017 to 31<sup>st</sup> July 2017 .During the Special Drive 9,582 (nine thousand five hundred and eighty two) were registered as new electors.

##### **(B) Special Drive during Special Summary Revision, 2018 through House to House visit by the Booth Level Officers.**

Special drive through house to house visit by the Booth Level Officer were carried out between 4<sup>th</sup> October to 15<sup>th</sup> December 2017.

##### **(C) CONDUCT OF SPECIAL SUMMARY REVISION OF PHOTO ELECTORAL ROLL- 2018 W.R.T. 01.01.2018 AS QUALIFYING DATE:**

The scheduled programme of Special Summary Revision w.r.t. 01.01.2018 as the qualifying date is shown below:

<b>Sl.No.</b>	<b>Stage of Revision</b>	<b>Period allowed for each Stage</b>
1	Draft Publication of Electoral Rolls	04.10.2017 (Wednesday)
2	Period of Filling of Claims and Objections	05.10.2017(Thursday) to 15.12.2017(Monday)
3	Reading of Relevant Part/Section of Photo Electoral Rolls in Gram Sabha/Local Bodies and RWA meetings etc and verification of names	14.10.2017(Saturday) And 20.10.2017 (Friday)
4	Special Campaign dates with Booth Level agents of Political Parties for receiving Claims and Objections	15.10.2017( Sunday) And 22.10.2017 (Sunday)
5	Disposal of Claims and Objections	21.12.2017 (Thursday)
7	Final Publication of Electoral Rolls	10.01.2018 (Wednesday)

The Election Department, Manipur conducted the above Special Summary Revision of Photo Electoral Roll successfully. The total voters in Manipur as per the Final Electoral Roll stood at 19, 15,243 (nineteen lakhs fifteen thousand two hundred forty three) where 9,32,791 (nine lakhs thirty two

thousand seven hundred ninety one) and 9,82,452 (nine lakhs eighty two thousands four hundred fifty two ) male and female electors respectively. 21,500 (twenty one thousand five hundred) voters were newly registered electors in the recently published Electoral Roll-2018.

Year	EP Ratio	Gender Ratio	Percentage of electors in 18-19 yrs in E/Roll	PER	EPIC	Bogus/ Duplicate electors detected
2010	59	1054	0.61	79.54	79.54	72761
2011	60	1052	0.46	91.27	91.27	2002
2012	62.77	1045	1.14	97.03	97.03	16550
2013	62	1029	2.74	100	100	5208
2014	60.19	1039	2.31	100	100	13605
2015	61	1042	1.29	100	100	6924
2016	61.65	1039	0.98	100	97.4	3219
2017	57.3	1046	1.68	100	94	3924
2018	56.45	1053	2.01	100	100	398

**(D) ERO Net:** It is a complete and full proof network of all officials at the election machinery from the Election Commission of India to Chief Electoral Officer, District Election Officers and Electoral Registration Officers all over the country for close monitoring of the enrollment process as per the schedule announced by the ECI.

ERO-Net is web based system which also provides quality services with regard to status of the application submitted by the citizens/users.

Today 3395 EROs of the Nation are connected through ERO Net software for processing all the forms at National Level Database UNPER (Unified National Photo Electoral Roll Data) for more transparencies & responsibilities.

**(E) BLO Net:** Commission has also launched BLP Net Mobile App during the Special Summary Revision, 2018 and taken up in 5 (five) Assembly Constituencies as a Pilot Project. The main objectives are

- Maximization of registration.
- Improving fidelity of ER
- Identifying Future Voters to focus voter education under SVEEP.
- Obtaining information on Polling Stations.
- Obtaining Family details, contact details & GIS Coordination to provide better Electoral Services.

**(F) VVPAT:Voter Verifiable Paper Audit Trail** is an independent system attached with the Electronic Voting Machine that allows the Voters to verify that their votes are cast as intended. When a vote is cast, a slip is printed on the VVPAT printer containing the serial number, name and symbol of the Candidate and remains exposed through a transparent window for 7 seconds. VVPAT was used in 6 Assembly Constituencies viz. 3-Khurai A.C, 10-Uripok A.C,13-Singjamei A.C,14-Yaiskhul A.C, 24 Nambol A.C, 31-Thoubal A.C i.e 239 Polling Stations during the last 11<sup>th</sup> Manipur State Legislative Assembly Election 2017.

**(G) Mainstreaming of Electoral Literacy:** As instructed by the Election Commission of India towards mainstreaming of Electoral Literacy in educational institutions and government departments,the following ELCs,VAFs and CPs have been constituted :-

**i. Electoral Literacy Clubs (ELCs):** ELCs shall be the seat of learning through hands on experience and envisaged to serve as a vibrant hub of Electoral Literacy direct interaction in education and other institutions in the country for strengthening the culture of the electoral participation among young and future voters.

**ii.Voter Awareness Forums (VAF):** It shall operate in government Department, Government and Non-government Organization and Institution, Corporate and other Institutions. The membership of such forum will be open to all employees of the concerned office.

The activities of the VAF will be of 2(two) categories.

- a. Continuous Voter Education for sustaining electoral culture.
- b. Election Centric voter Awareness activities.

**iii. ChunavPathshala:** It is a booth centric strategy for population not covered under the formal education system. The venue of the ChunavPathshala shall be Polling Station in the Last Lok Sabha or the Assembly Election or any other venue identified by the BLO.

**(H) National Grievances Service:-**

Call Centre with dedicated telephone line of a toll free number- 1950 was opened in CEO's office and 11 (eleven) National Grievances Cells were opened in the Districts to receive complaints lodged by the public regarding Roll Revision and election related matters.

**(I) NATIONAL VOTER'S DAY:**

The 8<sup>th</sup> National Voters' Day was celebrated on 25<sup>th</sup> January, 2018 across the country at State, District, Sub-Divisional and Polling Station/Booth level with full galore and enthusiasm with the theme of "Accessible Election". The State Level Function was observed at G.M.Hall, Imphal which was graced by Shri.R.R.Rashmi,I.A.S, Chief Secretary ,Government of Manipur and Shri.Th.Kamini Kumar ,Commissioner, State Election Commission, Manipur as the Chief Guest and Guest of Honour, respectively.

During the function, the Chief Secretary launches the first Electoral Literacy Clubs (ELCs) in the State. Both the Chief Guest and Guest of Honor also facilitated the winner and runner up in the State Level Essay/Painting/Quiz and Written Quiz Competitions.

A photo exhibition was also organised to showcase the best photographs covering all aspects of Election Management, Voter Education and Ethical Participation, Electoral Roll Management, Security Management, Innovative Measures, Voting & Counting, during the NVD, 2018.

It is a matter of pride that the Chief Electoral Officer, Manipur Shri.Vivek Kumar Dewangan, IAS and SP Imphal East Shri.K.Kabib, IPS, won the National Award for Best Electoral Practices on SVEEP and for Security Management during the 11<sup>th</sup> Manipur State legislative Assembly Election 2017 respectively. They received the awards during the 8<sup>th</sup> NVD functions at New Delhi from the President of India.

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