

**OFFICE OF THE
CHIEF ELECTORAL OFFICER: MANIPUR**

www.ceomanipur.nic.in
Telefax: 0385:2414239/2414859

e-mail: ceo_manipur@eci.gov.in
jtceo_manipur@eci.gov.in

**INVITATION FOR BIDS (IFB)
Imphal, the 9th September, 2020**

No.4/Material/Bye Elec-2020 : Chief Electoral Officer, Manipur invites bids for supply of EVM & VVPAT materials from the reputed firms.

2. Tender is to be submitted through e-procurement/tender portal: <https://manipurtenders.gov.in>. The dates for submission of bids are as follows:

Sl.No.	Particulars	Start date & time	End date & time
1.	Publishing/downloading Tender documents	12:00 hrs of 10.09.2020	12:00 hrs of 30.09.2020
2.	Seeking Clarification	12:00 hrs of 10.09.2020	12:00 hrs of 20.09.2020
3.	Submission of Tender Fees & EMD	12:00 hrs of 10.09.2020	12:00 hrs of 30.09.2020
4.	Submission of Tender documents	12:00 hrs of 10.09.2020	12:00 hrs of 30.09.2020
5.	Technical Bid Opening	12:00 hrs of 01.10.2020	
6.	Price Bid Opening	12:15 hrs of 01.10.2020	

3. **GENERAL CONDITIONS:**

- i. Bidding documents may be downloaded from the website <https://manipurtenders.gov.in> w.e.f 12:00 hrs of 10th September, 2020. Interested bidders may obtain further information from the same website.
- ii. All Bids shall be accepted only through online and no manual submission of the same shall be entertained.
- iii. Tender fees of Rs.5,000/- (non refundable) and EMD of Rs.7,500 /- [refundable] in the form of Bank draft of any Nationalised Bank/ Schedule Commercial Bank payable at Imphal drawn in favour of Chief Electoral Officer, Manipur should be submitted.
- iv. All Bank drafts (Tender Fees / EMD) should be submitted in a separate envelope by mentioning tender details.
- v. Bids must be submitted online from 12:00 hrs of 10.09.2020 and shall be accepted upto 12:00 hrs of 30.09.2020.
- vi. Bidder should have GSTIN Registration and the rate quoted should be inclusive of GST.
- vii. Uploaded documents of valid bidder will be verified with original documents and should be submitted to this office.
- viii. Bidder must possess Digital Signature Certificate of Class II or Class III for submission of bids through e-procurement/tender.
- ix. Details of EVM & VVPAT material to be supplied shall be obtained from this office.
- x. Ordered items should be delivered at this office and transportation shall be arranged by the firm itself. No transportation charges will be paid.
- xi. Selected Firms should be able to deliver the items within 10 (ten) days of receiving supply Orders.
- xii. Payment will be made after delivery of the Printed Material in full and on submission of bills in duplicates.
- xiii. Bids will be opened in the office Chamber of Chief Electoral Officer, Manipur, Lamphelpat.
- xiv. The authority reserves the right to cancel all bids without assigning any reason thereof.



(Ramananda Nongmeikapam)
Joint Chief Electoral Officer, Manipur.

Copy to:

1. Principal Secretary (Election), Govt. of Manipur.
2. Relevant file/Guard file.

REQUIRED ITEMS FOR VVPAT COUNTING SLIPS

Sl.No	Name of the items	Total Quantity
1	Thick Black Envelopes {Small} for sealing VVPAT paper slips of Mock Poll – number, name of the polling station, number and name of Assembly Constituency, date of poll and the words "VVPAT paper slips of Mock Poll" to be written on the envelopes.	495
2	Rubber stamp having inscription "MOCK POLL SLIP" Size : 3CMS X 1.5 CMS	495
3	Plastic Box for storing the black envelopes - number, name of the polling station, number and name of Assembly Constituency, date of poll should be written on the plastic box.	495
4	Thick Red Colored Envelopes – (printed with – " VVPAT slips pertaining to testing printing the paper slips accurately during commission of VVPATs" Date:..... 1. Name of State/UT:..... 2. Name of District:..... 3. Name of Election:..... 4. No. and name of AC/PC:.....	495
5	Rubber Stamp with inscription" TESTING VVPAT SLIP – VVPAT Commissioning "	495
6	Thick Green Colored envelopes – Printed as " VVPAT slips pertaining to mock poll conducted during commissioning of EVMs and VVPATs Date: 5. Name of Stat/UT: 6. Name of the District:..... 7. Name of the Election:..... 8. No. and name of AC/PC: 9. Unique Ids of (a) BU:..... (b) CU:..... (c) VVPAT:.....	495
7	Rubber Stamp with inscription" MOCK POLL SLIP – EVM Commissioning	495
8	White colored paper cards of postcards size – printed with - "Assembly Constituency/Assembly Segment number, AC/AS name, date of polling on the top, and Polling station number in the centre. Each digit of atleast 1"x1" (1 inch x 1 inch) size in black ink.	495
9	Container for draw of lot of paper cards as in 8	495
10	Plastic Container with lid – 14 inch 10 inch x 5 inch (LBH)	495
11	Plastic Pigeonhole Framework – Size of compartment (pigeonhole) 6 inch 4 inch 4 inch (LBH) – symbol of each contesting candidate including NOTA as per Ballot paper should be affixed on the wall of the pigeonhole. Symbol to be printed in black and white on a plain paper of minimum size 4 inch x 3 inch.	495
12	Rubber Bands : 25 VVPATs lip as bundle	4000
13	Thick Black envelopes – name of the election, number and name of AC, particulars of Polling station, unique serial number of the VVPAT unit, date of poll and date of counting to be mentioned on the envelopes	495

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