

**OFFICE OF THE
CHIEF ELECTORAL OFFICER: MANIPUR**

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**INVITATION FOR BIDS (IFB)
Imphal, the 9th September, 2020**

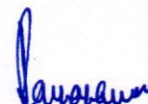
No.4/Material/Bye Elec-2020 : Chief Electoral Officer, Manipur invites bids for making and supply of Seals and bags (made by long cloth) from the reputed firms.

2. Tender is to be submitted through e-procurement/tender portal: <https://manipurtenders.gov.in>. The dates for submission of bids are as follows:

Sl.No.	Particulars	Start date & time	End date & time
1.	Publishing/downloading Tender documents	12:00 hrs of 10.09.2020	12:00 hrs of 30.09.2020
2.	Seeking Clarification	12:00 hrs of 10.09.2020	12:00 hrs of 20.09.2020
3.	Submission of Tender Fees & EMD	12:00 hrs of 10.09.2020	12:00 hrs of 30.09.2020
4.	Submission of Tender documents	12:00 hrs of 10.09.2020	12:00 hrs of 30.09.2020
5.	Technical Bid Opening	11:30 hrs of 01.10.2020	
6.	Price Bid Opening	11:45 hrs of 01.10.2020	

3. GENERAL CONDITIONS:

- i. Bidding documents may be downloaded from the website <https://manipurtenders.gov.in> w.e.f 12:00 hrs of 10th September, 2020. Interested bidders may obtain further information from the same website.
- ii. All Bids shall be accepted only through online and no manual submission of the same shall be entertained.
- iii. Tender fees of Rs.5,000/- (non refundable) and EMD of Rs.7,500 /- [refundable] in the form of Bank draft of any Nationalised Bank/ Schedule Commercial Bank payable at Imphal drawn in favour of Chief Electoral Officer, Manipur should be submitted.
- iv. All Bank drafts (Tender Fees / EMD) should be submitted in a separate envelop by mentioning tender details.
- v. Bids must be submitted online from 12:00 hrs of 10.09.2020 and shall be accepted upto 12:00 hrs of 30.09.2020.
- vi. Bidder should have GSTIN Registration and the rate quoted should be inclusive of GST.
- vii. Uploaded documents of valid bidder will be verified with original documents and should be submitted to this office.
- viii. Bidder must possess Digital Signature Certificate of Class II or Class III for submission of bids through e-procurement/tender.
- ix. Details of Forms to be printed shall be obtained from this office.
- x. Printed Forms should be delivered at this office and transportation shall be arranged by the firm itself. No transportation charges will be paid.
- xi. Selected Firms should be able to deliver the items within 10 (ten) days of receiving supply Orders.
- xii. Payment will be made after delivery of the Printed Material in full and on submission of bills in duplicates.
- xiii. Bids will be opened in the office Chamber of Chief Electoral Officer, Manipur, Lamphelpat.
- xiv. The authority reserves the right to cancel all bids without assigning any reason thereof.



(Ramananda Nongmeikapam)
Joint Chief Electoral Officer, Manipur.

Copy to:

1. Principal Secretary (Election), Govt. of Manipur.
2. Relevant file/Guard file.

Sl.No.	Item	Quantity
1	Distinguishing Mark (Rubber Stamp)	330
2	Metal seal for Presiding Officer (Aluminium)	330
3	Metal seals for RO (Aluminium)	660
4	Metal seals for ARO (Aluminium)	660
5	Bags made by long cloth to be used as Gunny Bag	330
6	Cloth or rag for removing oil etc. (Half meter long cloth)	330

Sanjay