

**OFFICE OF THE
CHIEF ELECTORAL OFFICER: MANIPUR**

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**INVITATION FOR BIDS (IFB)
Imphal, the 5th October, 2021**

No.COE-101/1/2021-ELEC-MATERIALS: Chief Electoral Officer, Manipur invites bids for supply of First Aid Kits from the reputed firms/pharmacy.

2. Tender is to be submitted through e-procurement/tender portal: <https://manipurtenders.gov.in>. The dates for submission of bids are as follows:

Sl.No.	Particulars	Start date & time	End date & time
1.	Publishing/downloading Tender documents	12:00 hrs of 05.10.2021	12:00 hrs of 25.10.2021
2.	Seeking Clarification	12:00 hrs of 05.10.2021	11:55 hrs of 15.10.2021
3.	Submission of Tender Fees & EMD	12:00 hrs of 15.10.2021	12:00 hrs of 25.10.2021
4.	Submission of Tender documents	12:00 hrs of 15.10.2021	12:00 hrs of 25.10.2021
5.	Technical Bid Opening	15.00 hrs of 25.10.2021	
6.	Price Bid Opening	15.15 hrs of 25.10.2021	

3. GENERAL CONDITIONS:

- i. Bidding documents may be downloaded from the website <https://manipurtenders.gov.in> w.e.f 12:00 hrs of 05.10.2021. Interested bidders may obtain further information from the same website.
- ii. All Bids shall be accepted only through online and no manual submission of the same shall be entertained.
- iii. Tender fees of Rs.3,000/- (non refundable) and EMD of Rs.5,00,000/- [refundable] in the form of Bank draft of any Nationalised Bank/ Schedule Commercial Bank payable at Imphal drawn in favour of Chief Electoral Officer, Manipur should be submitted.
- iv. All Bank drafts (Tender Fees/ EMD) should be submitted in a separate envelop by mentioning tender details.
- v. Bidder should have GSTIN Registration and the rate quoted should be inclusive of GST.
- vi. Uploaded documents of valid bidder will be verified with original documents and should be submitted to this office.
- vii. Bidder must possess Digital Signature Certificate of Class II or Class III for submission of bids through e-procurement/tender.
- viii. First Aid Kits (in sets) should be delivered at this office and transportation shall be arranged by the firm itself. No transportation charges will be paid.
- ix. Selected Firms should be able to deliver the items within 15 (fifteen) days of receiving supply Orders.
- x. Payment will be made after delivery of the Printed Material in full and on submission of bills in duplicates.
- xi. Sample of the items should be submitted to this office before 12:00 hrs of 25.10.2021 and may be subjected to QCBS
- xii. Bids will be opened in the office Chamber of Chief Electoral Officer, Manipur, Lamphelpat.
- xiii. The authority reserves the right to cancel all bids without assigning any reason thereof.



(Ramananda Nongmeikapam)
Joint Chief Electoral Officer, Manipur.

Copy to:

1. Principal Secretary (Election), Govt. of Manipur.
2. Relevant file/Guard file.

First Aid Kit					
Sl. No.	Particulars	Qty	Prescription	No. of PS	Total
1	ORS Powder	1 packet	For dehydration	4800	4,800
2	Aceclofenac & Paracetamol Tablet	4 tablet	For fever/headache/muscle	4800	19,200
3	Oflotas - OZ Tablet	4 tablet	For loose motion/diarrhoea	4800	19,200
4	Polydimethylsiloxane Suspension IP	170 ml bottle	Gastric/Acidity	4800	4,800
5	Onditron MD	4 tablet	for nausea & vomiting	4800	19,200
6	Povidone Iodine Solution IP	100 ml bottle	For Open cut injury	4800	4,800
7	Band-Aid Strip (Waterproof)	4 Strips		4800	19,200
8	Surgical Roll Bandage (10 cm*3 m)	1 roll		4800	4,800
9	Absorbent Cotton wool IP (15 gram)	1 packet		4800	4,800
10	Container (21*14*12.5 cm)	1 packet	As First Aid box	4800	4,800