

PROCEEDINGS OF THE MEETING OF DISTRICT ELECTION OFFICERS/ DEPUTY COMMISSIONERS AND ADDITIONAL DEPUTY COMMISSIONERS/ ELECTORAL REGISTRATION OFFICERS WITH CHIEF ELECTORAL OFFICER, MANIPUR IN THE CHAIR HELD ON 9TH AUGUST, 2016 AT 11:00 A.M. IN THE CONFERENCE HALL, OLD SECRETARIAT, SOUTH BLOCK, IMPHAL FOR DISCUSSION AND ASSESSMENT ON THE ONGOING NATIONAL ELECTORAL ROLL PURIFICATION (NERP) PROGRAMME, SYSTEMATIC VOTERS' EDUCATION AND ELECTORAL PARTICIPATION (SVEEP) AND OTHER ELECTION RELATED MATTERS.

List of Members present: at Annexure- I enclosed.

At the outset the Chief Electoral Officer, Manipur welcomed all the officers present in the meeting. He informed that the Election Commission of India (ECI) team led by Shri Sudeep Jain, Director General (DG), ECI would be visiting Manipur on 11th August and 12th August, 2016 for taking stock of the preparedness for the forthcoming State Assembly Election, 2017 for ensuring free and fair elections. He further informed that Shri Sudeep Jain, DG, ECI would be taking a meeting with the District Election Officers/ Deputy Commissioners and the Superintendents of Police on 11th August, 2016 afternoon at 2.30 PM at Imphal.

2. The main focus of the visit of ECI would be on assessing/ reviewing the status of NERP keeping in view the proposed schedule for publication of Draft Electoral Rolls (ER) on 7th September, 2016 so that no genuine and eligible voters are not left out in the electoral roll and the error-free, comprehensive and inclusive final electoral rolls are published in January, 2017 with 01.01.2017 as the qualifying date. CEO, Manipur advised all EROs & AEROs to look into the matter and verify multiple female electors to minimize the gender ratio in ER. It was also advised to verify Demographically Similar Entries (DSE) as well as the gaps in Elector Population ratio and take necessary corrective action. Further, CEO, Manipur instructed to update all NERP activities on www.ecinet.in portal.

(Action: all EROs/ AEROs)

3. **District Action Plan:** Chief Electoral Officer, Manipur advised all the District Election Officers/ Deputy Commissioners to prepare a comprehensive District Action Plan in the form of PPT incorporating latest status & action taken on NERP, action Plan on SVEEP to be organized, sensitivity analysis of polling stations, rationalization of Polling stations, transportation plan, vehicle requirements both Government & private vehicles, identification of suitable polling personnel & their randomization exercise, communication plan including power availability and internet connectivity at each Polling Station along with budgetary requirement for the detailed plan. They were also asked to express their opinion on whether to conduct State Assembly Election in 2 (two) Phases or 1 (one) Single Phase. It was also advised to examine Infrastructure available for conducting elections including any repairing, renovation, new construction in the form of Works Plan for the District. Suggestions were also invited for the use of Mobile based Apps, IT tools for effective monitoring of election related activities. They were asked to examine and propose for transfer & posting of those administrative & police officials (likely to be utilized for election related works) who have completed 3 plus years in a District or posted in Home District as well as their competence level to conduct elections. It was informed that Police/ Home Department, DP and Revenue Departments had been requested to appoint Nodal Officers to

identify and make efforts to effect the required transfers before 7th Sept, 2016 i.e. the date of proposed date of publication of Draft Electoral Rolls. Therefore, Block/ Sub-Division wise proposals may be submitted by DCs/ DEOs at the earliest preferably by 16th August, 2016. This would facilitate ample time for acclimatization and settling down of the newly posted officers to conduct elections.

(Action: All DEOs/DCs)

4. **District Security Plan:** The Superintendents of Police are to be instructed by the DEOs/DCs to prepare a detailed plan on security related matters which will include deployment plan, area dominance plan and requirement of security personnel, vehicles etc., for presentation to the ECI team on the day of the meeting based on the assessment of State Assembly Election-2012 and the Lok Sabha Election-2014. SPs may be advised to consult State Nodal Police Officer and prepare District Security Plan for presentation during the meeting.

(Action: All DEOs/DCs)

5. **Supervisors:** DEOs/ EROs may consider appointing Supervisors to oversee works of the Booth Level Officers (BLOs) in order to ensure error free electoral roll. District Level Officers (DLOs) or any officer in the District having Government vehicle may be identified and appointed as Supervisor who may be made in-charge of around 10 (ten) polling stations. The remuneration of Supervisors as per prescribed rates may be proposed by DEOs/ EROs. On the suggestion of Hill District DEOs/ DCs to avoid transfer of BLOs by District Councils, it was agreed to advise Hills Department to avoid transfer of ADC's employees who have been assigned the job of BLOs till completion of NERP.

(Action: DEOs/EROs)

6. **Booth Level Agents (BLAs):** CEO, Manipur urged all the DEO/DCs and SDOs/EROs to discuss with representatives of political parties and motivate them for appointment of Booth Level Agents (BLAs) who will work in tandem with BLOs to verify the voters/electors of their respective polling station for the ongoing NERP in the state. An active and constructive role could be played by BLAs to purify the Electoral Rolls. This could be supplemented by the role to be played by Supervisors who may advise BLOs to rectify the mistakes.

(Action: DEOs/EROs)

7 **Use of Mobile Apps and IT tools:** Suggestions were sought from DEOs/ EROs how to effectively use IT enabled tools for ensuring free and fair elections. As done earlier, real time basis webcasting may be proposed for identified/selected polling stations where power & internet connectivity is reliable. In case of polling stations having poor or no internet connectivity, alternative arrangement like videography may be proposed. It was informed that ECI and certain State Governments had developed certain software which could be suitably adapted and replicated in Manipur also for conduct of elections in a free and fair, inducement-free and peaceful manner. DC, Chandel, Ukhru and Tamenglong complained about frequent disruption of OFC and requested that BSNL and NIC may be requested to ensure error free connectivity. It was decided to invite GM, BSNL also in the review meeting to be taken by the ECI team on 11th/ 12th Aug, 2016 at Imphal.

(Action: DEOs/EROs)

8. **Works Plan:** It was informed that Chief Secretary (Works), Govt. of Manipur had been requested to appoint a Nodal Officer (Works) for preparing necessary estimates for taking up essential repairing, renovation or new construction of election related infrastructures. DEOs/DCs were instructed to make proper assessment of the existing infrastructures of polling stations, counting hall, strong room place for dispersal of polling parties, ownership of the building of polling station (under which Department) and suggest a District Wise Works Action Plan to meet the urgent requirements in consultation with EE, PWD of their respective Districts.

(Action: DEOs/EROs)

9. **District Transport Plan:** Chief Electoral Officer, Manipur asked DEOs/ EROs to work out the requirement of vehicles for use in Election Expenditure Monitoring Teams viz. Video Surveillance Teams(VST), Flying Squads Teams (FST), Static Surveillance Teams (SST) etc. and as well as polling/ security personnel for duty on the poll day and submit the District Transport Plan to the Director (Transport), Government of Manipur at the earliest. On the request of DC/DEO, Tamenglong and Ukhrul, good condition and 4 wheel drive vehicles may be provided for far flung and remote area polling stations

(Action: DEOs/EROs)

10. **District Web Portal:** It was advised that each DEO/ DC shall endeavor to continuously update their District Web page about Election related activities/ preparatory action being undertaken in the District particularly with regard to NERP, SVEEP, BLAs.

(Action: DEOs/DCs)

11 The meeting concluded with vote of thanks from the Chair



(Vivek Kumar Dewangan)
Chief Electoral Officer, Manipur.

Memo No. 2/253/ELEC/DG-ECI/2016

Imphal, the 10th August 2016

Copy to:

- 1 Chief Electoral Officer, Manipur.
2. Deputy Commissioners/DEOs, Imphal East/Imphal West/Bishnupur/Thoubal/Chandel/Ukhrul/Senapati/Tamenglong/Churachandpur
3. Addl. Deputy Commissioners/EROs, Jiribam/Kangpokpi.
4. All SDOs/EROs/ AEROs concerned.
5. Guard file.

(N. Praveen Singh)
Joint Chief Electoral Officer, Manipur

List of participants: -

1. Shri M. Joy Singh, DC/DEO, Imphal East.
2. Shri Bobby Waikhom, DC/DEO, Bishnupur.
3. Shri T Ranjit Singh, DC/DEO, Thoubal.
4. Shri Robert Singh Kshetrimayum, DC/DEO, Chandel
5. Shri Hrisheekesh Modak, DC/DEO
6. Shri M. Luikham, DC/DEO, Tamenglong
7. Shri Lunminthang Haakip, DC/DEO, Churachandpur.
8. Shri D.K. Thangboi, ADC, Kangpokpi
9. Shri R.K. Dayananda Singh, SDO/ERO, Sawombung
10. Smt. N. Bandana, SDO/ERO, Keirao Bitra
11. Shri P Gojendro Singh, SDO/ERO, Lamsang.
12. Shri Ramananda Nongmeikapam, SDO/ERO, Nambol.
13. Shri Md. Ajijur Rahaman, SDO/ERO, Lilong.
14. Dr Th. Charanjeet Singh, SDO/ERO, Kakching.
15. Shri L. Bobi Singh, SDO/ERO, Thoubal.
16. Shri S. Sambhunath Singh, ADC, Chandel
17. Shri S. David Singh, SDC/AERO, Porompat.
18. Shri Chirom Somorendro Singh, SDC/AERO, Thanga.
19. Shri LM. Len Singsit, EO, Imphal East.
20. Shri Chungsat Khongsai, EO, ADC Kangpokpi.
21. Shri A. Rohini Kumar, EO, Senapati.
22. Shri Y Rishikesh Singh, AES, Imphal West.
23. Shri A. Prasanta Singh, Data Entry Operator Imphal West.